

COUNTY COURT OF MADISON COUNTY

STACI B. O'NEAL
County Judge
P. O. Box 1626
Canton, Mississippi 39046



Telephone: 601-855-5626
601-352-2049
Facsimile: 601-855-5706

June 4, 2018

Madison County Board of Supervisors
317 N. Union Street
Canton, MS 39046

Dear Members of the Board,

I am writing with regard to Amy D. Nisbett. I am increasing her responsibilities and naming her as Project Director of the SAMHSA 20th Circuit Adult Drug Court Treatment Enhancement Project ("SAMHSA Grant") in addition to her current responsibilities as Juvenile Drug Court Coordinator. With these added responsibilities, I am apportioning grant funds in the amount of \$15,000/yr. for a salary increase effective June 1, 2019.

Her current salary (\$48,500) is funded through AOC Juvenile Drug Court funds. This additional \$15,000 from grant funds will increase her total annual salary to \$63,500. Her Fringe associated with this salary increase will also be funded from the SAMHSA Grant.

Thank you in advance for your support of the Drug Courts and for your implementation of this change. I am available to answer any questions you might have.

Sincerely,

A handwritten signature in cursive script that reads "Staci O'Neal".

Staci B. O'Neal

Madison County Court Judge

**MADISON COUNTY
PERSONNEL ACTION**

Department Circuit Adult Drug Court Employee Name Amy Nisbett
 Job title Project Director Employee SS # 0423
 Effective Date June 1, 2019

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: Project Director new position or replacement if so, whom?
 Rate of Pay \$ 15,000/yr New Position in Adult Drug Court

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Staci O'Neal Signature *Staci O'Neal* Date 6/4/18

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Circuit Adult Drug Court Employee Name Deanna Germany
Job title Case Manager Employee SS # 5206
Effective Date June 3, 2019

Hire

Full-time Part-time Temporary Hourly Salaried
Position: Drug Court Case Manager new position or replacement if so, whom?
Jessica Carr Culpepper
Rate of Pay \$ 1,667/mo

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Staci O'Neal Signature *Staci O'Neal* Date 5/21/19

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Tillis
Job title deputy sheriff Employee ~~ID~~# 4986
Effective Date 6-23-2019

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom?

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: deputy sheriff To Position: deputy sheriff
Rate of Pay \$ 18.75 an hour Rate of Pay \$ 19.40 an hour

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

* has completed one year of employment *

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 6-6-19

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Haven
Job title deputy sheriff Employee ^{id}# 2506
Effective Date 6-23-2019

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom?

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: deputy sheriff To Position: deputy sheriff
Rate of Pay \$ 18.75 an hour Rate of Pay \$ 19.40 an hour

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

* has completed one year of employment *

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 6-6-19

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____